



A Contemporary Theatre

Head Sound Engineer

Salary: \$28.38

Status: Full-Time, Seasonal, Non-Exempt

The Head Sound Engineer is responsible for the installation, maintenance, and operation of audio equipment for ACT. They are responsible for programming, operation and organizing and maintaining audio inventories and equipment. This position runs sound for all performances at ACT. This position operates under the terms of a collective bargaining agreement with IATSE Local #15.

Benefits include health insurance, pension, paid sick, vacation, and holidays, per the IATSE CBA. Access to \$5 downtown parking, and free tickets to ACT productions.

COVID-19 vaccination, including all eligible boosters, is a condition of employment. ACT requires all employees to wear respirator style masks (N95, KN95, KF94). Members of the Production Group for a Production will also test per the current COVID policy for that production. COVID policies are updated regularly to reflect the current local and national health recommendations.

Responsibilities Include (But Are Not Limited To):

- Ensure the efficient installation (prep, hang, and focus) and maintenance of ACT sound designs.
- In coordination with scenic department and Stage Operations Supervisor, prep and install all practical speakers and any special effects.
- QLab and digital console programming and the running of shows for ACT productions.
- Leading all work-calls and note sessions, including supervising all sound over-hire labor.
- Maintain ACT sound inventories.
- Participate in the upkeep, cleanliness, organization of sound storage areas. Uphold safety by monitoring the maintenance of stage monitoring systems, including the internal CATV system.
- Assist other departments as time and production needs require.
- Carry out other duties and responsibilities that may be assigned by Stage Operations Supervisor or Technical Director.
- Participate in intentional learning efforts, including events relating to understanding institutional racism, building cultural competency, humanity-first principals, and exhibit a commitment to Equity, Diversity, Inclusion, Accessibility, and Belonging.

Qualifications/Skills

- 5 years in a professional theatre or entertainment industry as a sound engineer or equivalent experience.
- 3 years of experience leading a crew or team to desired outcomes.
- High level proficiency programming Midas M32 consoles and QLab payback software. Knowledge of DANTE networking, IPv4 networking, patch bays and signal flow. Knowledge of MIDI/OSC control and/or WATCHOUT a plus.
- Proficient knowledge of passive and active loudspeakers and their operation.
- Experience with wireless mic systems, frequency scanning and assignment, mic placement and troubleshooting.
- Knowledge of Clear-Com systems, both wired and wireless.



A Contemporary Theatre

- Ability to work in an environment with adapting priorities, while maintaining a spirit of creative thinking and problem solving.
- Drive to collaborate to achieve common goals, flexible, sense of humor, problem-solver, detail-oriented, support driven, work independently on multiple projects at a time
- Creative collaborator that can maintain a helpful, safe, and positive attitude.
- Basic Microsoft Office skills including creation of Excel spreadsheets, email, and file sharing
- Must be willing to consistently work nights and weekends.
- Possess a positive, caring, respectful attitude, a sense of humor is a plus.
- Commitment, dedication, cooperation, adaptability, and flexibility.
- Ability and willingness to align with and exhibit ACT's commitment to its mission and vision.

Equity and Inclusion

We offer equal opportunities to all individuals. We will not discriminate against anyone because of race, color, religion, creed, sex, age, national origin, military and/or veteran status, disability, sexual orientation, gender identity or expression, neurodiversity, education, socio-economic status, cultural affiliation, language, marital or family status, genetic information, political ideology, or other characteristics prohibited by law. It is our policy to employ, advance and reasonably accommodate all qualified persons in these categories.

Physical Skills/Work Environment

Performing the duties of this job requires sitting, standing, walking stairs and ramps with ease and purpose. This position requires being very comfortable working at heights, both in lifts and on ladders, including extension ladders. Will be required to lift materials and equipment weighing 70 pounds or more, alone or with assistance. Ability to use a computer keyboard and screen, use a telephone, speak, and hear. Specific vision abilities required by this job include close vision, distance vision, depth perception, and ability to adjust focus.

Work environment includes administrative offices, public spaces, theatrical spaces, scenic, paint, and costume shops, dressing rooms, backstage, and break areas.

To Apply

Submit resume and cover letter with "Head Sound Engineer" in the subject line to work@acttheatre.org